



SHAKER HEIGHTS CITY SCHOOL DISTRICT

BOARD OF EDUCATION

November 5, 2008

AGENDA

F. Drexel Feeling, *President*

Norman A. Bliss, *Vice President*

Freda J. Levenson

Peter A. Robertson

Annette Tucker Sutherland

Mark Freeman, *Superintendent*

Bryan C. Christman, *Treasurer*

**BOARD OF EDUCATION
SHAKER HEIGHTS CITY SCHOOL DISTRICT
Shaker Heights, Ohio**

**November 5, 2008
8:00 p.m.
Shaker Heights Middle School**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES – October 7, 2008 - Regular Meeting**
- IV. SUPERINTENDENT'S REPORT AND RECOMMENDATIONS**
 - A. PERSONNEL**
 - B. WELCOME – DR. RANDALL YATES, SHAKER HEIGHTS MIDDLE SCHOOL PRINCIPAL**
 - C. DISTRICT HIGHLIGHTS AND REPORTS**
 - 1. ACCOUNTABILITY AND FACT BOOK**
 - 2. FINANCIAL PLANNING AND BUDGETING UPDATE**
- V. BOARD OF EDUCATION**
 - A. APPROVING REVISIONS TO BOARD POLICIES**
- VI. TREASURER'S REPORT AND RECOMMENDATIONS**
 - A. FINANCIAL STATEMENTS**
 - B. INVESTMENTS**
 - C. AUTHORIZATION TO ISSUE BOND ANTICIPATION NOTES**
 - D. ADOPTING A SECTION 403 (b) PLAN AND APPOINTING THE TREASURER TO ADMINISTER THE PLAN**

**NEXT REGULAR MEETING: Tuesday, December 9, 2008, 8:00 p.m.,
Woodbury Elementary School**

**BOARD OF EDUCATION
SHAKER HEIGHTS CITY SCHOOL DISTRICT
Shaker Heights, Ohio**

**November 5, 2008
8:00 p.m.
Shaker Heights Middle School**

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

A. PERSONNEL

(Action required by law. Items A.1., A.2., and addendum may be acted on in one motion.)

1. Certified

Temporary Employees: Lunch Room Supervisors, Substitute Tutors, Home Instructors, Substitute Teachers, Substitute Nurses, Substitute Library Aides, Tutoring Center Tutors for the 2008-2009 School Year Recommended

Beniseck, Gina
Detorre, Susan
Fisher, Cynthia
Flox, Martin

Goins, Brenda
Kuster, Kurt
Tennessee, Natasha

Salary Reclassification for the 2008-2009 School Year recommended (pursuant to collective bargaining agreement)

Effective August 25, 2008

Ahrens, Amanda – B.A., step d to B.A.+15, step d
Black, Shana – B.A.+15, step g to M.A., step g
Bonner, Shaunna – M.A., step l to M.A.+15, step l
Canady, Regina – M.A., step h/i to M.A.+15, step h/i
Child, Bryan – M.A., step g to M.A.+15, step g
Clemente-Milne, Deanna – B.A., step f/g to B.A.+15, step f/g
DiPiero, Jill – M.A., step i to M.A.+15, step i
Doersen, Valerie – B.A.+15, step d to M.A., step d
Fleming, Kathleen – M.A., step i to M.A.+15, step i
Harrell, Angela – M.A.+15, step l to M.A.+30, step l
Hayduk, Crystal – M.A., step k to M.A.+15, step k
Hess, Gretchen – M.A.+15, step p-1 to M.A.+30, step p-1
Johnson, Erik – B.A.+15, step e to M.A., step e
Koppitch, John – B.A.+15, step d to M.A., step e
Lotter, Blanca – M.A., step a to M.A.+15, step a
Marencik, Joseph – M.A.+15, step r-1 to M.A.+30, step r-1
Miller, Carolyn – B.A.+15, step e to M.A., step e
Reinhold, Jean – M.A.+30, step s-1 to M.A.+45, step s-1
Robbins, Laura – B.A.+15, step a to M.A., step a
Roth, Linda – M.A.+15, step m to M.A.+30, step m
Sanford, Aquita – B.A.+15, step h to M.A., step h
Settle, Katherine – B.A., step c, to B.A.+15, step c
Starks, Bobby – B.A.+15, step p-1 to M.A., step p-2
Strouse, Mary – M.A.+15, step r-4 to M.A.+30, step r-4
Taylor, Aaron – B.A., step d to B.A.+15, step d
Weiner, Susan – M.A.+30, step r-2 to M.A.+45, step r-2
Whidden, Annie – M.A., step g to M.A.+15, step g
Wigton, Erica – M.A., step h to M.A.+15, step h
Zucca, Matthew – M.A., step k to M.A.+15, step k

Curriculum Writing and Instructional Planning for the 2008-2009 School Year recommended

Authorization is requested for staff members to participate in curriculum writing and instructional planning. These activities will not exceed 10 units per individual. A unit refers to approximately one-half day of service at \$65.

Mentoring and Curriculum Mapping
Up to 2 units per individual

Adie, Jeffrey	Manary, Sarah
Ahrens, Amanda	Manuel, Renee
Bonner, Shaunna	Markel, Caroline
Boyd, Carol	McCauley, Tina
Brewster, Katherine	McDowell, David
Brindza, Elizabeth	Moore, John
Campbell, Nicole	Murphy, Nora
Candel, Charles	Nagal, Matthew
Clemens, Jason	Oryl, Christopher
Coelho, Luiz	O'Verko, John
Corbin, Sue	Pattie, Jeffrey
Culek, Kenneth	Pensky, Dorothy
Derrick, William M.	Perlmutter, Robin
Drosdeck, Carola	Pope, Joyce
Flox, Cari	Porter, Miriam
Foote, Leslie	Rabatin, Amanda
Glickman, Andrea	Robbins, Laura
Hannah, Amy	Roth, Linda
Hsu, Nathanael	Saddler, Sondra
Hu-Yan, Qun	Schaedlich, Brian
Jackson, Susanna	Schneider, Robert
Jones, Diana	Schumacher, Jill
Joyce, Sara	Schwartz, Sara
Kabay, Michael	Strouse, Mary
Kalan, Timothy	Tobey, Addie
Kapel, Jesse	Watkins, Daniel
Kulikowski, Joseph	White, Robert
Lawrence, Patricia	Wiemer, Jeanne
Lotter, Blanca	

Additional Assignments for the 2008-2009 School Year recommended

Instructors/Child Abuse Seminar
Up to 8 hours per individual

Gesing, Timothy	Sutorius, Camelia
Gholson, Jacqueline	

Special Assignments for the 2008-2009 School Year recommended

Authorization is requested for staff members to participate in the following activities:

Administering and Monitoring National Standardized Tests – (Special Testing/Rotary Funds/High School)
October 18, 2008

Arsham, Barbara - \$80	Illes-Johnson, Beth - \$80
Black, Shana - \$70	Kelly, Ellen - \$80
Cheney, Robert - \$80	Moroney, William - \$80
Gholson, Jacqueline - \$80	Rathbone, Joel - \$80
Grigsby, Allen - \$230	Saddler, Sondra - \$80

Language Arts Workshop Facilitator

Up to 5 hours per individual

Rimedio, Margaret

Local Professional Development Committee Planning

Up to 20 units per individual

Grim, Dorothy
Kelly, Ellen
O'Verko, JohnStrickler, Elizabeth
Sweeney, Eileen
Weiss-Flynn, PennyTechnology In-service

Up to 1/2 unit per individual

Bednar, Jason (10)
Bendersky, Mara
Brittain, Donna
Brodsky, Amy (10)
Brown, Denise
Burns, Cecilila
Douglass, Jacqueline
Gillette, Bradley
Goulden, Jennifer
Hayward, Kristina
Jindra, Judith
Johnston, NancyKalan, Timothy
Koenigsberger, Kristin
Leimsieder, Saree
Lum, Karen
McGuan, Martin
Mears, Susan
Presutti, Michaelene
Robbins, Laura
Steinbock, Jennifer
Thomas, Rebecca
Weiss-Flynn, Penny
White, Sarah5th and 6th Grade Introductory Band Clinic/Jazz Band

Up to 10 units per individual

Braverman, Charlotte
Coelho, LuizKulikowski, Joseph
Pocaro, Adrian**Supplemental Contracts for the 2008-2009 School Year recommended**Fernway SchoolLewis, Adrian – Safety Patrol – 1.0 x 1
McCord, Claudia – Student Council – 1.0 x 1
Morris, Sean – Teacher In Charge – 1.33 x 1
Morris, Sean – Scholars Coordinator – 2.0 x 1
Morris, Sean – Intramurals – 2.0 x 1
Morris, Sean – Student Council – 1.0 x 1
Reinhold, Jean – Mediation – 2.0 x 1
Zucca, Matthew – Teacher In Charge – 1.33 x 1
Zucca, Matthew – Scholars Coordinator – 2.0 x 1Fernway School Special SupplementalsBerggrun, Michelle – Fernway School Musical - .05 x 10
Lambert, Mary – Fernway Recorder Club - .05 x 10
Lambert, Mary – Fernway School Musical - .05 x 10
McCord, Claudia – Computers - .05 x 1
Reinhold, Jean – Fourth Grade Play - .05 x 26Lomond SchoolArrington, Darcel – Dance Club – 1.0x 1
Bannon, Patsy – Student Council/Service Clubs – 1.0 x 1
DiPiero, Jill - Scholars Coordinator – 2.0 x 1
Rucinski, Michell – Student Council/Service Clubs – 1.0 x 1
Wagner, Kevin – Dance Club – 1.0 x 1
Wigton, Erica – Scholars Coordinator – 2.0 x 1

Lomond School Special Supplementals

Sattelmeyer, Lee – Computers – .05 x 120
 Smith, Stephen – Safety Patrol/Service Clubs - .5 x 2

Woodbury School Special Supplementals

Kobilis, Michael – Drama Club – .05 x 1
 Steiner, Cynthia – D.R.U.M. – .05 X 30

Middle School Supplementals

Bishko, A.J. – Interscholastic Cross Country Assistant Coach – 1.2 x 1
 Nlandu, Tamba – Interscholastic Soccer Coach – 6.0 x 1

Middle School Special Supplementals

Anderson, Kelly – Study Circle - .10 x 77.7
 Lindsey, Dexter – Study Circle - .10 x 77.7

High School Special Supplementals

Klapholz, David – Study Circle - .10 x 77.7
 Mitchell, Timothy – Study Circle - .10 x 77.7
 Tournoux, Gene – Study Circle - .10 x 77.7

High School

Bradford, Alison – Pre-season Lacrosse Head Coach (Women) – 4.5 x 1
 Bradford, Alison – Lacrosse Head Coach (Women) – 8.5 x 1
 Glavic-Galosi, Bonita – Student Council – 1.0 x 1
 Harger, Charles – Pre-season Soccer Assistant Coach (Men) – 2.5 x 1
 Harger, Charles – Soccer Assistant Coach (Men) – 6.5 x 1
 McIntyre, Hubert – Mac Coordinator (Men) – 5.0 x 1

High School Special Supplementals

Bradd, Andrea – Senior Projects Assistant Coordinator - .1 x 25
 Lynn, Wendy – Production Support - .1 x 9
 Lynn, Wendy – Fall Play Assistance - .1 x 30
 Lynn, Wendy – Ensemble Consulting - .1 x 30
 Rathbone, Joel – Production Support - .1 x 7.5
 Schneider, Robert – Fall Musical Vocal Coach – .1 x 38

2. Classified**Appointments for the 2008-2009 School Year recommended**

Milliner, Billy – (Custodian Without License/High School) – step 1 –
 Effective October 29, 2008

Mitro, Catherine – (Communications Specialist/Administration) – 50%
 Communications Specialist, Class CC, grade 1 of the Supervisor,
 Classified Specialist, and Administrative Salary Schedule – Effective
 October 31, 2008

Perrin, Gabrielle – (Secretarial Technician/Onaway/9 ½ month) – step 8 –
 30 hours per week – Effective October 27, 2008

Shelton, Tamara – (Special Education Aide/Mercer School) – step 5 of the
 Teacher Aide Salary Schedule – Effective October 20, 2008

Changes in Assignment for the 2008-2009 School Year recommended

Gayle, Victor – (Custodian Without License/High School) – from Building Assistant, Onaway, step 8, to Custodian Without License, High School, step 8 – Effective November 3, 2008

Richardson, Raeford – (Evening Head Custodian/High School) – from Fireman, step 12, to Evening Head Custodian I, High School, step 9 – Effective November 3, 2008

Temporary Employees: Building Monitors, Head Lunchroom Aides, Lunchroom Aides, Off-Duty Police Officers, Student Technology Aides, Student Aides, Substitute Bus Drivers, Substitute Bus Monitors, Substitute Cafeteria Workers, Substitute Custodians, Substitute Secretarial Technicians, Substitute Security, Substitute Teacher Aides, Technology Interns, Tutoring Center Study Assistants for the 2008-2009 School Year recommended

Adams, Steven
Adkins, Elisa
Braswell, Felicia
Brown, Eileen
Burton, Tim
Calhoun, Darlene
Chelune, Rene
Coleman, Melissa
Donald, James
Ezell, Halbert

Fisher, Cynthia
Griffin, Sara
Keresman, Katelyn
McKissic, Christopher
Penney, Jane
Perrin, Gabrielle
Tufts, Shelton
Tyree, Paul
Tysinger, Sherri

Project Assistant for the 2008-2009 School Year recommended

Green, Andrea

Special Assignments for the 2008-2009 School Year recommended

Authorization is requested for staff members to participate in the following activities:

Administering and Monitoring National Standardized Tests – (Special Testing/Rotary Funds/High School)

Corbin, Pamela - \$80
Johnson, Kathryn - \$70
Kee-Dean, Jeraldine - \$70

Patterson, Catherine - \$70
Turner, Vivia - \$80

Technology In-service
Up to ½ unit per individual

Wemer, Nancy

Leave of Absence for the 2008-2009 School Year recommended

Taylor, Eleanor – (Bus Driver/Transportation) – Effective October 20, 2008, through January 20, 2009 (caregiver)

Resignations

Jezerski, Kelly – (Special Education Aide/Beachwood Schools) – Effective end of the 2007-2008 school year – 7 years of service

Russell, Saamya – (50% Communications Specialist/Administration) – Effective end of the day October 15, 2008 – 1 month of service

- B. **WELCOME – DR. RANDALL YATES, SHAKER HEIGHTS MIDDLE SCHOOL PRINCIPAL**
- C. **DISTRICT HIGHLIGHTS AND REPORTS**
1. **ACCOUNTABILITY AND FACT BOOK**
 2. **FINANCIAL PLANNING AND BUDGETING UPDATE**

BOARD OF EDUCATION

- A. **APPROVING REVISIONS TO BOARD POLICIES**
(Action required by State Law) (Note: In accordance with Board Policy, no action is required at this time for this the second of three required readings of these Policy amendments. First reading was October 7, 2008.)
- WHEREAS, a Board Policy Review Committee was appointed to review the District's entire set of Board Policies and present suggested revisions as appropriate to the entire Board; and
- WHEREAS, the Board Policy Review Committee has reviewed such Board Policies and has a preliminary set of minor revisions to be submitted for the approval of the Board;
- NOW, THEREFORE, BE IT RESOLVED by the Board of Education that the Board Policy Review Committee recommended revisions to existing Board Policies as delineated in the attached Item A be hereby approved.

TREASURER'S REPORT AND RECOMMENDATIONS

A. FINANCIAL STATEMENTS

It is recommended that the financial statements for September 2008 (Exhibit T-1) be accepted and placed on file for audit.

B. INVESTMENTS

It is recommended that in accordance with Section 135.14 of the Ohio Revised Code, the interim investments listed in Exhibit T-2 be ratified.

C. AUTHORIZATION TO ISSUE BOND ANTICIPATION NOTES

It is recommended that the Board of Education approve the attached resolution (Exhibit T-3) authorizing the issuance of bond anticipation notes.

This resolution is a precautionary measure that will enable the District to repay the current outstanding \$5 million of bond anticipation notes that mature on December 2, 2008 by issuing new bond anticipation notes for the same amount in the unlikely event the District is unable to issue the long-term bonds at an acceptable interest rate. This precautionary measure is taken given the current condition in the financial markets and allows flexibility should the unforeseen occur.

D. ADOPTING A SECTION 403(B) PLAN AND APPOINTING THE TREASURER TO ADMINISTER THE PLAN

It is recommended that the Board of Education approve the attached resolution (Exhibit T-4) adopting a Section 403(b) Plan.