

Non-School Issued Electronic Communications Devices (UCS Student Handbook)

The personal use of non-school issued cell phones or other electronic communications devices (ECDs) by students is prohibited at any time while in school or in a district vehicle. Students may carry ECDs during the school day, but they cannot be displayed or used without permission from a teacher or administrator for educational purposes.

Personal use of the device shall be limited to the time before and after the school day and only when students are outside the building. ECDs shall not be used during instructional time, lunch, passing time between classes or on any school bus without permission of a school official.

During tests and assessments, cell phones/ECDs must be placed in lockers, backpacks, or another location away from students and their desks. Please see the UCS Student Handbook for ECD protocols during state testing.

If a student needs to place an emergency phone call during the day, they should request to go to the main office to use an office phone. If a parent needs to give a message to or speak with their child during the school day, they should call the main office.

If a student does not comply with the request to provide the staff member their cell phone for a violation, they could face consequences for insubordination/disrespect.

The use of an ECD's picture-taking or internet connection capability is not permitted without permission of a teacher or administrator.

Utica Community Schools will not be responsible for the theft, loss or damage of any ECD. Appropriate disciplinary action will be taken against students who violate the policy regulating ECDs.

If a student is found to be in violation of the above expectations, the following plan will be implemented:

First Violation – Warning #1

Cell phone/ECD will be taken to the office with first and last name of student.
Student picks up phone at the end of day.

Second Violation – Warning #2

Cell phone/ECD will be taken to the office with first and last name of student.
Malow office will contact the parent.
Student picks up phone at the end of day.

Third + Violation

Cell phone/ECD will be taken to the office with first and last name of student.
Malow office will contact the parent.
Student picks up phone at the end of the day.
Disciplinary Action per Administration.