Members Present: Roger Johnson, Acting Chair John Johnston Barb Lutz

Members Excused: Susan Vallem, Chair Gloria Campbell Guests Present:
Diane Kohls
Joanne Nathem
Karen Thalacker
Jerry Tiedt
Missy Timmermans
Angie Tye
Jennie Waller

Minutes of the Meeting of the **Board of Trustees**

April 24, 2017 7:00 p.m. Tendrils Rooftop Garden WAVERLY HEALTH
—— C E N T E R ——

Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:
Jim Atty, CEO
Sharon Cashman
Lisa Bennett

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Johnson at 7:01 p.m.	
II. Approval of minutes (b)	Minutes from the 3/27/17 meeting were reviewed. A motion was made to approve the minutes as written.	1st – Johnston 2nd - Lutz Unanimously Approved
III. Celebrations	The first floor event entrance looks awesome!	
IV. Featured Department – Pharmacy & Center Pharmacy (Sharon Cashman)	Sharon Cashman presented information about the functions and goals of the inpatient pharmacy and Center Pharmacy.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for March. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented. Bennett reported that we will be working with	1st – Lutz 2nd - Johnson Unanimously Approved
	WIPFLI on an interim review of our cost report.	
	Bennett noted that the Finance Committee discussed the possibility of waiting until June to bring the FY18 budget forward for approval. This delay would provide more solid numbers to budget with.	
VI. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Rathe) VIII. C.E.O.'s Report	Dr. Rathe reported that the Executive Committee of the Medical Staff and the full Medical Staff met on April 17 th . They considered privileging and credentialing items as listed below. He also noted that: • Revisions to the Medical Staff Bylaws were approved. • Sports physicals are scheduled at the high school during the 2 nd week of May. This will be the last year that these are offered at the school. • Changes for continuing medical education were made in regard to ACLS and PALS certification.	
Provider Recruitment	Atty reported on provider recruitment efforts to meet patient care needs.	
Walk-In Clinic	Atty reported on proposed changes to the Walk-In Clinic hours and location. Discussion was held regarding the proposed changes and potential impact of patient care and staffing. The consensus of the Board was to move forward with changes as proposed.	
• eCW Update	Atty presented an eCW update, noting that a group	

Planetree Board Update	from WHC, including Atty, Bennett & Tiedt, went to Boston two weeks ago. This visit was to address concerns with the financial package and communication. Atty reported that the meetings had a positive outcome and the project is on track. Atty reported that he attended a Planetree Board retreat in Connecticut last week. He noted that we have been asked to co-present with Planetree on the benefits of Planetree affiliation for critical access hospitals at conferences such as the National Rural Health Association.	
State Legislative Update	Atty presented a state legislative update.	
WHC Dashboard (e)	Atty presented the WHC dashboard as included in the Board packets.	
IX. Old Business • Building Plans	Atty reported that we will be meeting with Graham Construction tomorrow to discuss the previously developed building plans. More information will be brought to the Board following that meeting.	
X. New Business • Clover Lease Second Floor Clinic	Bennett reported that we have received notice from Clover of our option to extend our lease for the 2 nd floor Women's Clinic and common area space. The lease period would be from 8/1/17 through 7/31/20 and include a 2 ½% rate increase. A motion was made to approve the extension of the lease as presented.	1st - Lutz 2nd - Johnston Unanimously Approved
Security Update	Kohls presented an annual security update, noting that three of our staff members are certified in Crisis Prevention Intervention training. They have currently conducted training on verbal and nonverbal de-escalation techniques and some holding techniques with some of our direct patient care staff. The goal is to complete the verbal and non-verbal deescalation techniques training with all staff.	Approved
High School Athletic Training Coverage	Atty presented a request from Waverly-Shell Rock (W-SR) Community Schools to provide funding assistance for their athletic training program again for the next school year. Discussion was held regarding the health benefit of the athletic training program for the community, and the marketing benefits provided through the Booster Club as a result of our donation. A motion was made to approve a \$9,900 donation for the athletic training program.	1st – Johnston 2nd - Lutz Unanimously Approved
Corporate Resolution for City National Bank	Bennett presented a corporate resolution for City National Bank. Bennett noted that we will be working with City National Bank for corporate credit cards. A motion was made to approve the resolution as presented.	1st – Johnston 2nd - Lutz Unanimously
 Request for Privileges: Stephanie Smith, ARNP – Courtesy, ARNP Orthopedics, CVMS Eric Ericson, MD – Category TBD, Radiology, RCI 	Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as	Approved 1st – Lutz 2nd - Johnston

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 Rene Recinos, MD – Courtesy, Plastic Surgery, Mason City Clinic Hetal Patel, MD – Active, Family Practice, WHC Monica Rotsaert, DO – Active, Hospitalist & Emergency Medicine, WHC 	individually considered and recommended by the Executive Committee of the Medical Staff.	Unanimously Approved
 Change in Status from Provisional to Regular: Renu Bansal, MD – Active, Family Practice/Hospitalist/Emergency Medicine, WHC Monica Firme, CRNA – Courtesy (Locums), Anesthesia, Recruiting Resources Christopher Goetzinger, MD – Active, Family Practice, Unity Point Toni Luck, ARNP – Active, ARNP – Emergency Medicine, WHC Wei Ouyang, MD – Courtesy, Radiology, RCI Stef Rinehardt, CRNA – Courtesy (Locums), Anesthesia, Recruiting Resources 		
 Continuation of Provisional Status: Ashraf Gerges, MD – Active – Provisional, Hospitalist, Wapiti Elizabeth Hoy, ARNP – Courtesy – Provisional, ARNP – Orthopedics, CVMS Mary Wendt, MD – Active – Provisional, Hospitalist, Wapiti 		
 Resignations from Medical Staff: Richard Kundel, MD – Consulting, Radiology, RCI Nasreen Wahidi, MD – Active, Neonatal/Pediatrics, WHC 		
 Medical Staff Bylaw Revisions (f1 & f2) New Policies & Procedures: None 	Revisions to the Medical Staff Bylaws were presented as included in the Board packets. The revisions have been reviewed and are recommended for approval by the Executive Committee of the Medical Staff, and the full Medical Staff. A motion was made to approve the Medical Staff Bylaw revisions as presented.	1st – Johnston 2nd – Lutz Unanimously Approved
• Finance Committee (g)	Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet.	Approved
■ Capital Request – Water Heater	Bennett presented an unbudgeted capital request for a water heater at a cost not to exceed \$30,000. A motion was made to approve the capital request as presented.	1st - Lutz 2nd - Johnston Unanimously Approved
Financial Assistance	There were no applications for financial assistance.	rr - · · ·
• Personnel Committee 4/14/17(h)	Tye reported that the Personnel Committee met on April 14th. Minutes from the meeting were included	

	in the Board packet.	
XI. Closed Session Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.	A motion was made to move into closed session at 8:22 p.m. for the purposes identified at left.	1st - Lutz 2nd - Johnston Unanimously Approved
XII. Open Session	A motion was made to move back into open session at 8:52 p.m. No action was taken.	1st - Johnston 2nd - Lutz Unanimously Approved
XIII. Adjourn	A motion was made to adjourn the meeting at 8:52 p.m.	1st - Lutz 2nd - Johnston Unanimously Approved

Next meeting will be held Monday, May 22, 2017 7:00 p.m. Tendrils Rooftop Garden